

**MINUTES OF THE MEETING OF DEVELOPMENT ENVIRONMENT AND TRANSPORT COMMITTEE OF  
MARTLESHAM PARISH COUNCIL HELD ON 18<sup>th</sup> of December 2024**

**Present:** Cllr J Hall (Chairman), Cllr H Davey (Committee), Cllr M Irwin (ex Officio Committee), Cllr D Parsons (Committee), Cllr E Thompson (Committee), Cllr S Daws.

**In attendance:** Sara Townsend-Cartwright (Planning and Projects Officer).

**1. To receive Apologies**

Apologies received from Cllr Burrows

**2. Any declarations of disclosable pecuniary or local non-pecuniary interests**

Disclosable Pecuniary Interest (DPI): None declared.

Local non-Pecuniary Interest (LNPI): None declared.

**3. Actions from last meeting**

Ongoing or on the agenda. Item 6.6 on the agenda.

**4. PUBLIC FORUM** To allow members of the public to address business on the agenda

There were no members of the public present.

**5. Transport**

**5.1** To consider email regarding Friday Street Junction - Sizewell C and Scottish Power Bottleneck from Victoria Hambley, Secretary, AEPA

The email was discussed. It was **agreed** to support the concerns raised by AEPA. It was decided that MPC would formally raise their concerns to Edward Thompson by email. Edward will raise this with the District Council and County Council. **Decision D2024/a:** STC to email ET.

**5.2** To note update from Councillor Daws (our bus rep) on bus routes and timetables (verbal update Cllr Daws) Councillor Daws gave an update on his enquiries so far. First have said their timetables will be changing in the new year, so further action is on hold until then. It was **agreed** that the DETC would like to recommend to Full Council that Cllr Daws become the Parish Council's bus representative.

**5.3** To consider request for support from Felixstowe travel watch for their application to SCC for improvements First service 73 (Woodbridge to Old Felixstowe) It was **agreed** to support Felixstowe travel watch. Councillors felt it was important that bus routes should not include the (old) Felixstowe Road which runs in front of the Community Hall/Parish Rooms. There are no bus stops in this road and the road should not be used as a short cut. **Decision D2024/b:** STC to write to Felixstowe travel watch confirming MPC will support their application, also asking that they include a request that the 73 bus route incorporates a service between Brightwell lakes and Framfield Medical Centre in Woodbridge.

**5.4** To note minutes from Suffolk Enhanced Partnership Passenger Group STC to send out copy of minutes as the link in the Clerks Report is broken.

**6. Planning**

**6.1** To ratify the Combined Planning Report – Planning responses filed with ESC since the last meeting of the DETC **Agreed**

**6.2** To consider current pending planning applications

1. DC/24/4060/FUL Small front extension to garage, conversion of garage to habitable accommodation, new porch under existing canopy roof, new cladding externally, new cabin outbuilding, replace boundary fence, additional parking area to front. **Decision D2024/c:** Response: Martlesham Council have no objections; however we ask that the following planning condition is included: "The proposed development hereby permitted shall not be occupied at any time other than for purposes ancillary to the residential use of the dwelling".

Reason: to ensure that this does not result in a proposal which is a new dwelling, in an inappropriate location, and represent unsustainable development. **Agreed**

2. DC/24/4406/P14J Prior Notification - Solar PV installation to reduce electrical consumption and therefore carbon emissions at the commercial property.

**Decision D2024/d:** Response: Martlesham Council have no objections. **Agreed**

**6.3 To receive and note any significant planning applications and appeals**

None to note.

**6.4 To receive feedback from Brightwell Lakes Forum, April 2024**

JH gave a verbal update to the committee.

**6.5 To note links to Planning map & public register are now on our website.**

DETC to look and give feedback.

**6.6 To note response from ESC regarding land to the rear of McCarthy and Stone development.**

ET gave a verbal update: Ben Woolnough ESC, will follow this up.

**6.7 To note update on Sizewell C**

Noted.

**6.8 To note NSIP bulletin – issue 4 and SALC dedicated webpage for NSIP**

Noted.

**6.9 To consider recommending to Full Council that Sara Townsend-Cartwright is granted delegated authority to submit planning responses.**

This recommendation was supported. The Clerk will also need to agree to the delegation of authority. STC to discuss this with the clerk.

**7. DETC annual budget**

**7.1 To note DETC budget for next year is £500. This excludes the cost of any courses or legal fees, which are paid for through a different budget.**

Noted

**8. Project Management documentation.**

**8.1 To consider new project management documentation.**

The documentation and purpose were discussed and understood. Cllrs proposed that the documentation should apply to existing projects as well as new ones, that the Council Officer should complete the documentation for each project and advise working groups on project risks and change management. No objections.

**8. Social media and newsletter items (February).** JH will prepare an article providing an update on Brightwell Lakes.

**9. Items for consideration at the next DETC meeting**

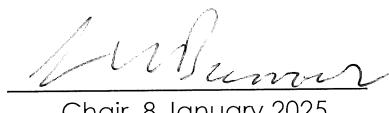
No items listed

Date of next meeting: 18 December 2024.

**AOB**

Opinions on the non-tabulated version of the agenda (to make it more accessible) – no objections.

There being no further business the Chair closed the meeting at 21:00.



Chair, 8 January 2025